### Pre-winding Instructions

1. Remove the shade from the bracket at the end of the shade that has the power spring(s). You can leave the shade attached to the bracket at the other end.
2. Hook the prewind wrench around the shaft coming out of the roller shade and rotate the wrench in the opposite direction that the material comes off of the shade.
3. Remove the shade from the bracket at the end of the shade that has the power spring(s). You can leave the shade attached to the bracket at the other end.
4. Hook the prewind wrench around the shaft coming out of the roller shade and rotate the wrench in the opposite direction that the material comes off of the shade.

### Removing Pre-winds

1. Between the shade and the bracket, hook the wrench around the shaft coming out of the shade.
2. While firmly grasping the wrench lift the shade up and out of the bracket.
3. Allow the wrench to rotate until the tension is off of the wrench. Be careful not to let the wrench go.
4. Remove the wrench and reseat the shade back into the bracket.

### Troubleshooting Tips

*If you notice something out of the ordinary with the look or performance of your shade, please take a photograph/video of the concern, and advise our Customer Service team.***

<table>
<thead>
<tr>
<th>Issue</th>
<th>Solution</th>
</tr>
</thead>
<tbody>
<tr>
<td>I cannot set the upper limit on my shade</td>
<td>• Qfree shades do not have the ability to adjust the upper limit.</td>
</tr>
<tr>
<td>My shade has little tension and will not roll up all of the way</td>
<td>• Apply pre-winds using the Pre-Winding Instructions below.</td>
</tr>
<tr>
<td>My shade is raising too fast</td>
<td>• Remove pre-winds using the instructions below.</td>
</tr>
</tbody>
</table>

### Inside Mount

**Standard/Reverse Roll**

**STEP 1** Position the bracket flush against the window and head jamb. Bracket mounting depth of at least 2” is recommended. Mark the slotted hole. Repeat on window’s opposite side.

**STEP 2** Use a 3/32” (2mm) drill bit to drill a pilot hole at the bottom of your marks.

**STEP 3** Use a screw driver or power drill to install brackets with screws. Repeat on window’s opposite side.

*Follow the above instructions for ceiling mount applications.*

### Outside Mount

**Standard/Reverse Roll**

**STEP 1** Measure and mark half of the window width. Measure and mark half of the shades bracket to bracket width on each side of window.

**STEP 2** Align bracket with your mark 1/2” above your window opening. Mark the slotted hole. Drill pilot hole at the bottom of the mark. Repeat on opposite side.

**STEP 3** Use a screw driver or power drill to install bracket with a screw. Repeat on widow’s opposite side.
Installing Your Shade

**STEP 1** Hang the shade inside of the bracket in the correct roll direction.

**STEP 2** Safely adjust the shade to be level. Use a level to ensure the shade is sitting level, and note if the brackets or shade should be adjusted accordingly.

**STEP 3** If shade is level, remove the shade and drill your final holes to secure each bracket with a second screw.

**STEP 4** You can now install your shade.

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**Preloading**

**STEP 1** Preloading is necessary for the shade to roll up. With the shade in the brackets, pull it down 12 inches. The mechanism inside will lock position into position, allowing the shade to hang.

**STEP 2** Disengage shade from brackets and manually roll the fabric onto the tube.

**STEP 3** Re-install the shade into the brackets.

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**Universal Brackets**

**IMPORTANT** Universal Brackets are delivered pre-configured for the intended installation type. Reconfiguring the brackets is not recommended. The following information is to aid you in understanding how to install the brackets for each configuration.

**TOP MOUNT - STANDARD ROLL**

The Rubber Stopper is on the opening’s window side. The Spindle Slot opens toward the room.

**BACK MOUNT - STANDARD ROLL**

The Rubber Stopper is on the opening’s window side. The Spindle Slot opens toward the room.

**SIDE MOUNT - STANDARD ROLL**

The Rubber Stopper is on the opening’s window side. The Spindle Slot opens toward the room.

**SIDE MOUNT - REVERSE ROLL**

The Rubber Stopper is on the opening’s window side. The Spindle Slot opens toward the window.

**MOUNT - REVERSE ROLL**

The Rubber Stopper is on the opening’s room side. The Spindle Slot opens toward the window.

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**Fascia Brackets**

**TOP MOUNT - STANDARD ROLL**

The Rubber Stopper is on the opening’s window side. The Spindle Slot opens toward the room.

**BACK MOUNT - STANDARD ROLL**

The Rubber Stopper is on the opening’s window side. The Spindle Slot opens toward the room.

**SIDE MOUNT - STANDARD ROLL**

The Rubber Stopper is on the opening’s window side. The Spindle Slot opens toward the room.

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**Pocket Installation**

**TOP MOUNT - STANDARD ROLL**

The Rubber Stopper is on the opening’s room side. The Spindle Slot opens toward the window.

**BACK MOUNT - REVERSE ROLL**

The Rubber Stopper is on the opening’s room side. The Spindle Slot opens toward the window.

**SIDE MOUNT - REVERSE ROLL**

The Rubber Stopper is on the opening’s room side. The Spindle Slot opens toward the window.

**MOUNT - REVERSE ROLL**

The Rubber Stopper is on the opening’s room side. The Spindle Slot opens toward the window.

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**Rubber Stopper**

**Spindle Slot**

The Rubber Stopper is on the opening’s window side. The Spindle Slot opens toward the room.

**Rubber Stopper**

**Spindle Slot**

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**Rubber Stopper**

**Spindle Slot**

The Rubber Stopper is on the opening’s window side. The Spindle Slot opens toward the room.

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**Leave at LEAST 1” between the shallowest point in the opening and the bracket to allow Spindle placement.**